



TANJONG PAGAR COMMUNITY CLUB

101 Cantonment Road, Singapore 089774

Tel: 6221 9898, 6223 6847

RULES AND REGULATIONS GOVERNING THE USE OF TANJONG PAGAR COMMUNITY CLUB'S FACILITIES

1. All completed forms should be submitted to the Tanjong Pagar Community Club Management Committee not more than three months and not less than one month from the date/period of request for consideration. The applicant must either be a Singapore Citizen or Permanent Resident of Singapore and above 21 years of age.
2. The facilities can only be used for the purpose as stated in the application form. No partisan or religious activity in whatever form is allowed in the Community Club.
3. Full payment must be made upon approval by Tanjong Pagar Community Club Management Committee.
4. The booking is strictly non-transferable.
5. No refund will be made unless the booking is cancelled by the Management Committee.
6. No adhesive or tapes should be used on walls. However, "blue tac" is allowed.
7. Motor vehicles are not allowed into the Club's compound except with the permission of the Management Committee.
8. No form of cooking or fire is allowed at the Club's premises.
9. The applicant has to provide its own generator to cater for any additional electricity supply needed.
10. Applicant has to keep the Club's premises clean at all times. All rubbish must be disposed off immediately after the function at a proper collection area.
11. No washing or cleaning of cutlery, crockery, utensils etc. is allowed at the Club.
12. All activities must end by 10.00 pm.
13. Tarpaulin tent(s) can only be erected with the approval of the Club Manager.

14. The tents, tables, chairs etc. must be removed not later than noon on the following day.
15. Removal of Club's furniture, equipment or any other fittings is prohibited.
16. Orderliness and good conduct of participants must be practiced at all times.
17. Noisy entertainment shows such as "Getai" are prohibited.
18. For stage entertainment programmes, the applicant must submit the approved entertainment licence to the Club Manager.
19. The applicant shall be held responsible for the cost of repairs to any damages to the building, furniture, fittings and equipment that may be incurred, during the use of the facilities. All costs shall be paid to the Management Committee within two weeks of notification.
20. Applicant violating any of the above conditions may render himself liable to:-
 - a) Eviction from the Community Club; or
 - b) Being prohibited from using any of the Club's facilities in the future.
21. The Community Club reserves the right to forfeit or deduct from the deposit, if rules and regulations are not observed.
22. The Management Committee shall not be responsible for any damage, injury, loss of property, or life which may be sustained at the Community Club.
23. The Management Committee reserves the right to amend the rules and regulations as and when it deems fit.
24. The Management Committee's decision is final.